



# agriculture & rural development

Department:  
agriculture  
& rural development  
**PROVINCE OF KWAZULU-NATAL**

## INVITATION OF QUOTATION ABOVE R30,000.00

THIS FORM SHOULD BE COMPLETED IN DETAIL AND SHOULD BE ACCOMPANIED BY A **VALID TAX COMPLIANCE STATUS PIN AND VALID BBBEE VERIFICATION CERTIFICATE/AFFIDAVIT**

QUOTATION NUMBER: <b>R/S/1920/666</b>	VALIDITY PERIOD OF QUOTATION..... Days (To be completed by the Supplier)
CLOSING DATE: <b>05/12/2019</b>	CLOSING TIME: <b>11:00</b>
DESCRIPTION(SPECIFICATION/S) OF ITEMS/ SERVICE REQUIRED: <b>PURCHASING OF 1X2 500L 2-WHEEL BRAKED FIRE FIGHTER WATER TRAILER WITH ACCESSORIES FOR BARTLOW FARM SERVICES</b>  <b>SEE SPEC ATTACHED.</b>	COMPANY NAME:  TEL NO: FAX NO:  CONTACT PERSON:  <b>CSD REG NUMBER MAAA.....</b>
DOES OFFER COMPLY WITH SPECIFICATION?	YES/NO (DELETE WHICH EVER IS NOT APPLICABLE)
DOES ARTICLE COMPLY WITH SABS SPECIFICATION? HAS IT BEEN INSPECTED BY SABS?	YES/NO YES/NO (DELETE WHICH EVER IS NOT APPLICABLE)
DELIVERY PERIOD AFTER INITIAL ORDER?	
IS THE PRICE FIRM	
WHERE ARE THE STOCK HELD? (PHYSICAL ADDRESS , PLEASE)	
QUOTATION PRICE INCLUDING VAT (VAT TO BE ADDED BY REGISTERED VAT VENDORS ONLY)	TOTAL: R .....
COMPANY OFFICIAL STAMP (COMPULSORY)	..... SIGNATURE OF BIDDER  ..... DATE
NUMBER OF PAGES DELIVERED BACK TO THE DEPARTMENT BY THE SUPPLIER	.....( Supplier to complete)

**N.B DOCUMENTS MUST BE DEPOSITED IN THE BID BOX AT SCM- DEPARTMENT OF AGRICULTURE 4 PIN OAK AVENUE HILTON QUARRY BOX. NO FAXED QUOTATIONS WILL BE ACCEPTED**

ATTENTION OF: **NOKUPHIWA KHOZA**

TEL: **033 343 8359**

**NB:** THE ATTACHED SBD4 & SBD9 FORMS MUST BE COMPLETED IN FULL.  
THIS QUOTATION COVER PAGE MUST BE COMPLETED AND RETURNED WITH ALL YOUR QUOTATION DOCUMENTS.

**Company Name :** \_\_\_\_\_  
**Address :** \_\_\_\_\_  
**Contact Person :** \_\_\_\_\_  
**Contact Number :** \_\_\_\_\_  
**Fax Number :** \_\_\_\_\_  
**E-Mail Address :** \_\_\_\_\_

LINE NO.	DESCRIPTION OR SPECIFICATION OF ITEM (Please be very specific and clear)	REQUIRED QUANTITY	UNIT PRICE EXCL. VAT		TOTAL PRICE	
			R	C	R	C
	<b>SUPPLY, DELIVER, OFF-LOAD AND DEMONSTRATE THE FOLLOWING AS PER ATTACHED SPECIFICATIONS:</b>					
1.	2 500l 2-wheel braked fire fighter water trailer with accessories	1				
* LABOUR (IF APPLICABLE)						
*DELIVERY (IF APPLICABLE)						
TOTAL						
*ONLY APPLICABLE TO VAT REGISTERED SUPPLIERS 15% VAT						
TOTAL PRICE						

**\*VAT Registration No. (Supplier):** \_\_\_\_\_

**When Required (Requester):** 31/8/2019

**Where Required (Requester)** Cedara

**Contact details of requester:** Alistair - 033 3559192

**(COMPULSORY)  
COMPANY STAMP**



PRICES ARE VALID FOR \_\_\_\_\_ DAYS

SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_



**agriculture  
& rural development**

Department:  
agriculture  
& rural development  
PROVINCE OF KWAZULU-NATAL

**SPECIFICATIONS FOR A  
2 500L 2-WHEEL BRAKED FIRE FIGHTER WATER TRAILER**

	<b>REQUIREMENTS</b>	<b>DOES YOUR OFFER MEET SPEC'S? YES/NO</b>	<b>GIVE ACCURATE DETAILS OF YOUR OFFER AND SPECIFICATIONS</b>
	<p><b>Supply, deliver, off-load and demonstrate the following as per specifications below:</b></p> <p><b>2 500L 2-WHEEL BRAKED FIRE FIGHTER WATER TRAILER WITH ACCESSORIES</b></p>	<p><b>Number required:</b> <b>1</b></p>	
	<p><b>As the manufacturer, please state make and model you offer (if possible):</b></p> <p><b>Are your company registered as a trailer manufacturer?</b></p> <p><b>State your registration number.</b></p>		<p><b>Make:</b> .....</p> <p><b>Model:</b>.....</p> <p><b>Maximum water capacity:</b>.....L</p> <p>.....</p> <p><b>Registration number:</b> .....</p>
<b>1</b>	<b>DESCRIPTION OF BODY PARTS</b>		
1.1	<p>Trailer length: approximately 5,4m Trailer width: approximately 2,3m</p> <p>Tank length: approximately 2,0m Tank height approximately 0,8 to 1,0m</p>		<p><b>Please give your detailed specifications:</b></p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>
1.2	<p><b>PLEASE NOTE:</b> <b>THE ABSOLUTE LOWEST CENTER OF GRAVITY IS REQUIRED</b>, since the water trailers will be used on steep inclines/slopes.</p>		

1.3	Confirm and explain why your water trailer has a low center of gravity(for example the water tank mounted onto the axle):		..... ..... ..... .....
1.4	Tyres:  900-16 Cross ply, 14 ply		
1.5	Hitch: 4 Inch Bugle eye with  heavy duty pin-adjustable parking-stand.		
1.6	Axle:  Single rigid, square, 3ton plus capacity with allowance for weight bearing of a 3 000 liter complete water trailer with  <b>hydraulic braking system.</b>  <b>NOTE:</b> Axle and water tank to be fitted in such a way/positions as to ensure safe and optimum transportation and use.		
1.7	Chassis to be made from suitable thickness steel to support a fully laden 2 500 liter water trailer with all accessories and two standing fire fighters		
1.8	Steel water tank of 2 500 liters to:  Be fabricated from 5mm MSP /Corten steel plate with sufficient internal baffles to prevent water surging and sloshing when driving and stopping (forward and backward and side to side)  Tank to be securely bolted onto the chassis on thick durable rubber strips (trailer will be used on road and off-road conditions/in veld)		
1.9	To have a well secured (bolted?) man-hole cover (square?)  Tank to have a clamp-on filler cap and breather hole.		

	All openings, when closed, to be very secure/tight – no water spillage when driving		
1.10	All steel, trailer and tank, to be rust proofed and painted a high quality protective coating (two top coats)  Colour: Yellow		
1.11	Pump fitted:  One single stage, FP60-S hydraulic Normac pump with a 460L/min flow rate		
1.12	Hose, reels and other attachments: <ul style="list-style-type: none"> <li>• Two hose reels with UV resistant rubber hoses, class 10 pressure rated, 20mm x 30m long with Geka quick couplers</li> <li>• Three (one spare) forestry spray lances (300mm galvanized pipe with stainless steel ball valve and adjustable brass nozzle)</li> <li>• Hoses to be used individually or both at the same time</li> <li>• Hose reels to reel off to the back</li> <li>• A road spray bar with closing valve</li> <li>• A non- return foot valve for external filling of the tank.</li> </ul>		
1.13	Fire fighters/personal platform and safety requirements:  At the rear end of trailer, access onto a standing platform made of Catwalk mesh, 40mm x 40mm, length the width of the trailer and 0,5m wide.  A sturdy hand rail required left and right to enclose both standing positions up to hip height, 1,2m (one-step entrance in the center)		
1.14	On top, the length of the tank, on both sides, to be secured by safety railings, maximum height equal to the top of the hose reels.		

1.15	Heavy duty, bolted on mud guards, with bolted on rubber mud flaps, to be fitted above both wheels		
1.16	<p>Two tool boxes,</p> <ul style="list-style-type: none"> <li>• All sides made from expanded metal,</li> <li>• 300mm wide and 400mm high,</li> <li>• length the length of the tank</li> <li>• with "drop locks,</li> <li>• fitted and well secured on top of each mud guard.</li> <li>• to be used for storage of fire beaters and other equipment.</li> </ul> <p>Please comment on stated specifications and give your/ alternative specifications if any.</p>		..... ..... .....
1.17	Trailer to be fitted with a rear chevron plate and conspicuity /reflective tape all around		
1.18	Rear driving and brake lights to be fitted and covered with appropriate expanded mesh for protection. Protective cover to be removable.		
1.19	Suspension to be suitable for total trailer weight and on- and off-road/veld use		
1.20	Power required: Minimum tractor output as 55kW		
<b>2.</b>	<b>SERVICE AND COMPLIANCE</b>		
2.1	Water trailers to be supplied with Operators Manual in English		
2.2	Water trailers must comply with local Road Ordinances (registered and licensed)		
<b>3</b>	<b>WARRANTEE</b>		
3.1	A comprehensive warrantee for at least <b>two years/24 months</b> from the date of invoice is required.		
3.2	Please indicate who underwrites the warrantee referred to above.		

<b>4</b>	<b>DELIVERY AND TRAINING</b>		
4.1	<b>Delivery period to be within 60 days after the receipt of an official order</b>		
4.2	Supply, deliver, off-load and demonstrate  <b>1x Water trailer to Bartlow Combine Research Station, close to Hluhluwe.</b>  <b>Confirm delivery at 035 562 1089/99</b>		
4.3	Water trailers to be handed over free of any defects ready for use.		
4.4	Water trailers to be of the latest design and incorporate the latest technology. Please expand to specify.		
4.5	Operator training for the above to be provided on day of delivery or within a week thereafter.		
4.6	<b>A franchise pamphlet on the water trailer, to substantiate your specs, to be attached to your offer.</b>		

.....  
**BIDDER'S SIGNATURE**

.....  
**DATE**

**IN ADDITION TO STANDARD BIDDING DOCUMENT REQUIREMENTS, BIDS THAT DO NOT COMPLY WITH THE FOLLOWING ASPECTS WILL BE REGARDED AS NON RESPONSIVE AND WILL BE DISQUALIFIED.**

- 1. OFFERS WHICH ARE BELOW MINIMUM REQUIREMENTS OF SPECIFICATION.**
- 2. NON-COMPLIANCE TO SPECIFICATION REQUIREMENTS**
- 3. FAILURE TO INDICATE COMPLIANCE TO SPECIFICATION ON THE APPROPRIATE COLUMNS ie (DOES YOUR OFFER MEET SPEC'S? YES/NO).**

.....  
**BIDDER'S SIGNATURE**

.....  
**DATE**

KINDLY COMPLETE PLEASE!!!

SBD 4

## DECLARATION OF INTEREST

1. Any legal person, including persons employed by the state<sup>1</sup>, or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid (includes a price quotation, advertised competitive bid, limited bid or proposal). In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority where-
  - the bidder is employed by the state; and/or
  - the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the bid(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the bid.
2. In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.
  - 2.1 Full Name of bidder or his or her representative: .....
  - 2.2 Identity Number: .....
  - 2.3 Position occupied in the Company (director, trustee, shareholder<sup>2</sup>): .....
  - 2.4 Company Registration Number: .....
  - 2.5 Tax Reference Number: .....
  - 2.6 VAT Registration Number: .....
  - 2.6.1 The names of all directors / trustees / shareholders / members, their individual identity numbers, tax reference numbers and, if applicable, employee / persal numbers must be indicated in paragraph 3 below.

<sup>1</sup>"State" means –

- (a) any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999);
- (b) any municipality or municipal entity;
- (c) provincial legislature;
- (d) national Assembly or the national Council of provinces; or
- (e) Parliament.

<sup>2</sup>"Shareholder" means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.



**KINDLY COMPLETE PLEASE!!!**

2.7 Are you or any person connected with the bidder presently employed by the state? **YES / NO**

2.7.1 If so, furnish the following particulars:

Name of person / director / trustee / shareholder/ member: .....  
Name of state institution at which you or the person connected to the bidder is employed : .....  
Position occupied in the state institution: .....

Any other particulars:  
.....  
.....  
.....

2.7.2 If you are presently employed by the state, did you obtain the appropriate authority to undertake remunerative work outside employment in the public sector? **YES / NO**

2.7.2.1 If yes, did you attached proof of such authority to the bid document? **YES / NO**

(Note: Failure to submit proof of such authority, where applicable, may result in the disqualification of the bid.

2.7.2.2 If no, furnish reasons for non-submission of such proof:

.....  
.....  
.....

2.8 Did you or your spouse, or any of the company's directors / trustees / shareholders / members or their spouses conduct business with the state in the previous twelve months? **YES / NO**

2.8.1 If so, furnish particulars:

.....  
.....  
.....

2.9 Do you, or any person connected with the bidder, have any relationship (family, friend, other) with a person employed by the state and who may be involved with the evaluation and or adjudication of this bid? **YES / NO**

**KINDLY COMPLETE PLEASE!!!**

2.9.1 If so, furnish particulars.

.....  
 .....  
 .....

2.10 Are you, or any person connected with the bidder, **YES/NO**  
 aware of any relationship (family, friend, other) between  
 any other bidder and any person employed by the state  
 who may be involved with the evaluation and or adjudication  
 of this bid?

2.10.1 If so, furnish particulars.

.....  
 .....  
 .....

2.11 Do you or any of the directors / trustees / shareholders / members **YES/NO**  
 of the company have any interest in any other related companies  
 whether or not they are bidding for this contract?

2.11.1 If so, furnish particulars:

.....  
 .....  
 .....

**3 Full details of directors / trustees / members / shareholders.**

Full Name	Identity Number	Personal Tax Reference Number	State Employee Number / Persal Number

**KINDLY COMPLETE PLEASE!!!**

**4 DECLARATION**

I, THE UNDERSIGNED (NAME).....

CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 2 and 3 ABOVE IS CORRECT. I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 23 OF THE GENERAL CONDITIONS OF CONTRACT SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....  
Signature

.....  
Date

.....  
Position

.....  
Name of bidder

May 2011

**CERTIFICATE OF INDEPENDENT BID DETERMINATION**

- 1 This Standard Bidding Document (SBD) must form part of all bids<sup>1</sup> invited.
- 2 Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).<sup>2</sup> Collusive bidding is a *pe se* prohibition meaning that it cannot be justified under any grounds.
- 3 Treasury Regulation 16A9 prescribes that accounting officers and accounting authorities must take all reasonable steps to prevent abuse of the supply chain management system and authorizes accounting officers and accounting authorities to:
  - a. disregard the bid of any bidder if that bidder, or any of its directors have abused the institution's supply chain management system and or committed fraud or any other improper conduct in relation to such system.
  - b. cancel a contract awarded to a supplier of goods and services if the supplier committed any corrupt or fraudulent act during the bidding process or the execution of that contract.
- 4 This SBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.
- 5 In order to give effect to the above, the attached Certificate of Bid Determination (SBD 9) must be completed and submitted with the bid:

<sup>1</sup> Includes price quotations, advertised competitive bids, limited bids and proposals.

<sup>2</sup> Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.

**CERTIFICATE OF INDEPENDENT BID DETERMINATION**

I, the undersigned, in submitting the accompanying bid:

\_\_\_\_\_

(Bid Number and Description)

in response to the invitation for the bid made by:

\_\_\_\_\_

(Name of Institution)

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of: \_\_\_\_\_ that:

(Name of Bidder)

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
  - (a) has been requested to submit a bid in response to this bid invitation;
  - (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
  - (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder

6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium<sup>3</sup> will not be construed as collusive bidding.
7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
  - (a) prices;
  - (b) geographical area where product or service will be rendered (market allocation)
  - (c) methods, factors or formulas used to calculate prices;
  - (d) the intention or decision to submit or not to submit, a bid;
  - (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
  - (f) bidding with the intention not to win the bid.
8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

<sup>3</sup> Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

.....  
Signature

.....  
Date

.....  
Position

.....  
Name of Bidder

Js914w 2